



PARENTS' BILL OF RIGHTS FOR STUDENT DATA PRIVACY AND SECURITY

DREAM Charter Schools, in recognition of the risk of identity theft and unwarranted invasion of privacy, affirms its commitment to safeguarding student personally identifiable information (PII) in educational records from unauthorized access or disclosure in accordance with State and Federal law. DREAM Charter Schools adheres to the following parental bill of rights:

- Student PII will be collected and disclosed only as necessary to achieve educational purposes in accordance with State and Federal Law
- A student's personally identifiable information cannot be sold or released for any marketing or commercial purposes by DREAM Charter Schools or any third party contractor. DREAM Charter Schools will not sell student personally identifiable information and will not release it for marketing or commercial purposes, other than directory information released by DREAM Charter Schools in accordance with School policy.
- Parents have the right to inspect and review the complete contents of their child's education record, including portions of the record that are stored electronically, even when the record is maintained by a third-party contractor. State and federal laws, such as NYS Education Law §2-d and the Family Educational Rights and Privacy Act, protect the confidentiality of students' personally identifiable information. Safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.

A complete list of all student data elements collected by the State Education Department is available for public review at nysed.gov/data-privacy-security or by writing to:

Chief Privacy Officer
New York State Education Department
89 Washington Avenue Albany, NY 12234
Email: CPO@mail.nysed.gov

Parents have the right to have complaints about possible breaches and unauthorized disclosures of student data addressed. Complaints should be directed to:

Data Protection Officer
MHo@wearedream.org
1991 Second Avenue
New York, NY 10029

Complaints to the DOE should be directed via email to data-security@schools.nyc.gov, or in writing to:

Office of the Chief Information Officer
Division of Instructional and Information Technology
New York City Department of Education
335 Adams Street
Brooklyn NY 11201

Parents have the right to be notified in accordance with applicable laws and regulations if a breach or unauthorized release of their student's PII occurs.

Parents can expect that all DREAM Charter Schools employees who handle PII will receive annual training on applicable federal and state laws, regulations, the DREAM Charter Schools' policies and safeguards which will be in alignment with industry standards and best practices to protect PII.

In the event that DREAM Charter Schools engages a third-party provider to deliver student educational services, the contractor or subcontractors will be obligated to adhere to State and Federal Laws to safeguard student PII. Parents can request information about third party contractors by contacting:

Data Protection Officer
MHo@wearedream.org
1991 Second Avenue
New York, NY 10029